

Vendor Booth Supply Checklist

Everything you need for a pop-up, craft fair, or farmers market — check it off as you pack.

Display & signage

- ☐ Tablecloth (fitted looks best)
- ☐ Risers / shelves for height
- ☐ Banner or table sign with your name
- ☐ Price tags on everything
- ☐ Scent list or menu board

Products & testers

- ☐ Inventory (restock your best sellers 2x)
- ☐ One tester open per scent
- ☐ Coffee beans for scent-fatigue resets
- ☐ Best-seller / new-arrival signage

Taking payment

- ☐ Card reader (charged!) + backup
- ☐ Cash box with small bills & coins
- ☐ Phone charger / power bank
- ☐ Receipts or thank-you cards

Bags & wrap

- ☐ Shopping bags or gift boxes
- ☐ Tissue paper / bubble wrap
- ☐ Stickers or branded tape

Marketing

- ☐ Business cards
- ☐ QR code: shop / Instagram / email list
- ☐ Email signup sheet + pen
- ☐ Social handle on display

Comfort & emergency kit

- ☐ Chair / stool
- ☐ Water & snacks
- ☐ Tape, scissors, zip ties
- ☐ First aid basics
- ☐ Weather gear (weights for tent!)

Night-before rule: pack the car the evening before, not the morning of. Keep this checklist in your market bin so it's ready every time.

candlemakersresource.com/tutorials/vendor-booth-setup/ — the full booth setup guide

© Candle Makers Resource — free for personal use. Share it with a maker friend.